

RINCON VALLEY CHARTER SCHOOL  
Regular Executive Committee Meeting  
District Office  
1000 Yulupa Avenue, Santa Rosa  
September 8, 2009

MINUTES

Present: Mrs. Jennifer Crone  
Mrs. Cathy England  
Mrs. Leigh Rodriguez

Absent: Ms. Lynn Ruebush

Administrators: Mrs. Diane Moresi, Superintendent  
Mr. Joe Pandolfo, Assistant Superintendent, Business  
Mr. Matt Reno, Principal  
Mrs. Mary Lee Jones, Vice-Principal

Student: Kat Marovich

**1. OPEN SESSION: PLEDGE OF ALLEGIANCE,  
CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 4:15 p.m.

**2. PUBLIC HEARING:**

Mrs. Moresi opened the public hearing at 4:16 p.m. to accept comments or questions regarding the Assurance of Pupil Textbooks and Instructional Materials Williams Settlement Legislation 2009-2010.

There were no comments or questions and the public hearing was closed at 4:17 p.m.

**3. AGENDA MODIFICATIONS/ADDITIONS**

None

**4. AGENDA AND CONSENT ITEM APPROVAL**

Mrs. Crone moved and Mrs. England seconded to approve the agenda and following consent items: Unanimous.

**4.1 Minutes of June 9, 2009 Regular Executive Committee Meeting**

**4.2 Warrants:**

6/3/089 - 1009139 – 1009143

6/17/09 - 1011829 – 1011833

6/26/09 - 1014119 - 1014123  
7/06/09 - 1014839  
7/15/09 - 1016258 - 1016261  
7/24/09 - 1017553 -  
7/31/09 - 1018495  
8/24/09 - 1021413 - 1021419  
8/31/09 - 1022452 - 1022456

## 5. **ANNOUNCEMENTS AND CALENDAR**

Mrs. Moresi announced the following:

October 13, 2009 Charter Executive Committee Meeting  
4:00 p.m. District Office

## 6. **PUBLIC AND EMPLOYEE REQUEST TO ADDRESS THE EXECUTIVE COMMITTEE**

None

## 7. **INFORMATION**

### 7.1 **Superintendent's Report**

Due to the low attendance, Mrs. Moresi will give an overview of the Charter Executive Committee meeting procedures and responsibilities at the October 13 Charter Executive Committee meeting.

### 7.2 **Student Council Report**

Mrs. Jones introduced the new Student Council President, Kat Marovich, who will report on curriculum and student activities at the monthly meetings.

Kat commented on the following:

- 8<sup>th</sup> grade Science classes are working on the criteria for their Science Fair project.
- 7<sup>th</sup> grade English classes are making their "Identity Box" to present to the class.
- Student Council members have been selected. They had their first meeting today, September 8.
- Students are collecting their pledges, for the annual walk-a-thon.

### 7.3 **Administration Report**

Mr. Reno and Mrs. Jones reported on the following Charter School activities:

Mr. Reno:

- Back to School Night was well attended.
- Firebird Honor Code was distributed with Student Handbook. A sample of a new "Student Referral Form" was reviewed. Every nine weeks students will be given referral forms for poor conduct. If no referrals during the nine-week period, rewards are received. If a student receives referrals, privileges are removed. Each student starts over at each 9-week quarter.

- Flags are being displayed in the charter quad with life skills messages. This month is “Respect.”
- Teachers attended two Apple trainings for project based learning this summer.
- Technology Night will be held September 9 and 10 along with a GATE parent information night.

Mrs. Jones:

- Volleyball and Cross Country have started.
- “Four Winds” trip was a success.
- Parent Club and Student Council are running smoothly. All social events are in motion.

## **8. ACTION**

### **8.1 Resolution #09-09-03, Declaring that each pupil in the district has sufficient textbooks and/or instructional materials, 2009-2010**

Mrs. Crone moved and Mrs. England seconded to declare that Rincon Valley Charter School provides each student with appropriate pupil textbooks and instructional materials, Resolution #09-09-03: 3 – 0 – 2 absent.

### **8.2 Unaudited Actual Report**

Mrs. Crone moved and Mrs. England seconded to approve the RVCS Unaudited Actual Report for 2008-2009. This document summarizes the Charter School’s financial transactions for FY 2008-2009: 3 – 0 – 2 absent.

## **9. EXECUTIVE COMMITTEE COMMENTS/QUESTIONS**

- Mrs. Moresi announced that Ms. Ruebush was not able to attend the meeting today because her daughter is very ill.

## **10. FUTURE AGENDA ITEMS**

- Teacher demonstration of project based learning
- Adjustments in Charter School Lottery process
- Program Audit changes
- Update on social issues – referrals, bullying

## **11. ADJOURN**

Mrs. Crone moved and Mrs. England seconded to adjourn the meeting at 4:42 p.m. Unanimous.

Diane Moresi  
 District Superintendent  
 Secretary to the Charter Executive Committee