

RINCON VALLEY CHARTER SCHOOL
Regular Executive Committee Meeting
District Office
1000 Yulupa Avenue, Santa Rosa
November 10, 2009

MINUTES

Present: Mrs. Leigh Rodriguez
Mrs. Cathy England

Absent: Ms. Lynn Ruebush
Mrs. Khanh Nichols
Mrs. Jennifer Crone

Administrators: Mrs. Diane Moresi, Superintendent
Mr. Joe Pandolfo, Assistant Superintendent, Business
Mr. Matt Reno, Principal
Mrs. Mary Lee Jones, Vice-Principal

Student: Kat Marovich

**1. OPEN SESSION: PLEDGE OF ALLEGIANCE,
CALL TO ORDER AND ROLL CALL**

Mrs. Rodriguez called the meeting to order at 4:10 p.m.

2. AGENDA MODIFICATIONS/ADDITIONS

None

3. AGENDA AND CONSENT ITEM APPROVAL

No action taken—Moved to December 15 meeting.

3.1 Minutes of October 13, 2009 Regular Executive Committee Meeting

3.2 Warrants:

10-14-09	-	1030405 - 1030410
10-23-09	-	1032194 – 1032197
10-28-09	-	1033054 – 1033056

4. ANNOUNCEMENTS AND CALENDAR

Mrs. Rodriguez announced the following:

December 15, 2009	Charter Executive Committee Meeting 4:00 p.m. District Office
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5. PUBLIC AND EMPLOYEE REQUEST TO ADDRESS THE EXECUTIVE COMMITTEE

None

6. INFORMATION

6.1 Student Council Report

Kat Marovich, Student Council President, shared a sample science project and the use of technology to explain the laws of physics, mass and density.

Kat reported that the Student Council sponsored some Halloween activities last month and will be conducting a can food drive and toy drive during the upcoming holiday season.

Student led conferences will be completed today, November 10. It is a good opportunity for students to explain and show their parents what they are working on at school and how they are doing.

6.2 Administration Report

Mr. Reno and Mrs. Jones gave the following charter school update:

Mr. Reno:

- Science Department – working on project based learning by doing a chromosome project explaining evolution, classification and heredity.
- Student behavior, accountability, and encouragement for students—the charter has implemented the following:
 - Character Education, medals, flags and curriculum
 - Girls' Lunch Groups
 - Mrs. Jones will attend a “mean” girls conference
 - Girls Circle Club – 4th and 5th grade bullying with girls
 - Counseling visits – “self-esteem”, “Behaving well relates to learning well.”
 - Communication – staff responds to problems quickly

Mrs. Jones:

- Study Island Report - weekly report on how charter is doing per grade level and curriculum areas.
- Writing Rubric is completed.
- First “Career” field trip related to “Health” – November 12, Humane Society, doctor office, and dentist office.
- “Soup Bowl” fundraiser – November 20
- Diane Wagner, RSP, was Employee of the Month.
- Student Conferences – staff will tally comments and report at next month’s meeting.

6.3 District and Charter Budget Update

Mr. Pandolfo discussed the district and charter budget projection plan. The first interim budget will be presented at the December meeting. The charter is doing well right now. The district submitted an application for a low interest loan through QSCB, and it was approved. The money needs to be used for construction. Staff is determining whether expansion of the Charter School on the Matanzas campus is feasible. This loan would allow for construction of a gym and other needs for a 7/8 middle school on the Matanzas campus. This proposal needs to be approved by the Rincon Valley Board of Trustees and the Charter Executive Committee. The timeline is tight as the decision needs to be made by February, 2010. If we turn this loan down, we may not get another opportunity. The district would take the loan and the charter would pay the district.

6.4 Charter School Expansion

Mrs. Moresi reported on the district's proposed plan to expand the Rincon Valley Charter School. The original charter contains the needed language for expansion. The community will be surveyed to determine if there is an interest for an additional middle school charter on the south side of our district. The district is proceeding quickly due to the loan timeline. We have a successful charter. Some parents on the Matanzas campus are concerned about adding a middle school. Third grade would return to Spring Creek campus. Two kindergartens would be built on the Spring Creek campus. Facilities, including shade structures, were discussed.

Cathy England commented on "sustainable" schools.

Mrs. Moresi discussed the possibility of soliciting corporate donors.

7. EXECUTIVE COMMITTEE COMMENTS/QUESTIONS

None

8. FUTURE AGENDA ITEMS

- First Interim Financial Report 09-10
- Teacher Demonstration- Project Based Learning
- Student Led Conference - Report

9. ADJOURN

Mrs. England moved and Mrs. Rodriguez seconded to adjourn the meeting at 4:55 p.m. Unanimous.

Mrs. Diane Moresi
Superintendent
Secretary to the Charter Executive Committee