

RINCON VALLEY CHARTER SCHOOL  
Regular Executive Committee Meeting  
District Office  
1000 Yulupa Avenue, Santa Rosa  
March 14, 2011

MINUTES

Present: Mrs. Cathy England  
Ms. Lynn Ruebush  
Mrs. Karen Mathre

Absent: Mrs. Leigh Rodriguez  
Mrs. Mary Beth Salmon

Administrators: Diane Moresi, Superintendent  
Mrs. Mary Lee Jones, Vice-Principal

**1. OPEN SESSION: PLEDGE OF ALLEGIANCE,  
CALL TO ORDER AND ROLL CALL**

Mrs. England called the meeting to order at 4:40 p.m.

**2. AGENDA MODIFICATIONS**

Item 6.2 will be moved to the April meeting.

**3. AGENDA AND CONSENT ITEM APPROVAL**

Mrs. Ruebush moved and Mrs. Mathre seconded to approve the agenda and following consent items: Unanimous

**3.1 Minutes of February 8, 2011 Regular Executive Committee Meeting**

**3.2 Budget Revisions**

This represents adjustments to the working budget, which require updating to the financial system.

**3.3 Warrants:**

2/02/11	-	1111590 - 1111594
2/09/11	-	1112928 -1112930
2/18/11	-	1114587 – 1114593

**4. ANNOUNCEMENTS AND CALENDAR**

Mrs. England announced the following:

April 12, 2011

Charter Executive Committee Meeting  
4:00 p.m. District Office

**5. PUBLIC AND EMPLOYEE REQUEST TO ADDRESS THE EXECUTIVE COMMITTEE**

None

## 6. INFORMATION

### 6.1 Administration Report

Mrs. Jones reported on the following:

➤ **Staffing**

Mrs. Alexander will be teaching half time next year. Mrs. Clark is back from maternity leave.

➤ **Registration for 2011-12**

Parent Information Night was held March 8. It included administrator, teacher, parents and students presentations as well as tours of the classrooms. The band and glee club performed. The Rincon Valley 6<sup>th</sup> graders have visited the charter.

➤ **Students**

The fall dance is coming up.

The alumni reunion will be on April 1.

Report cards were mailed on March 11.

### 6.2 Service Learning Project

Tabled until the April meeting.

### 6.3 Parent Survey

Mrs. Jones reported on the Rincon Valley Charter School's parent survey.

The survey will be available online the first week of April for ten days.

The results will be reviewed in May. They will use the same survey as last year.

## 7. ACTION

### 7.1 2<sup>nd</sup> Interim Rincon Valley Charter School Budget- 2010-2011

Ms. Ruebush moved and Mrs. Mathre seconded to

approve the 2010-2011 2<sup>nd</sup> Interim Rincon Valley Charter School Budget:

Unanimous.

## 8. FUTURE AGENDA ITEMS

- Parent Survey - May
- Service Learning
- 8<sup>th</sup> Grade to High School

## 9. ADJOURN

Mrs. Ruebush moved and Mrs. Mathre seconded to adjourn the meeting at 5:00 p.m.:

Unanimous.

Mrs. Diane Moresi  
Secretary to the Charter Executive Committee