

RINCON VALLEY CHARTER SCHOOL  
Regular Executive Committee Meeting  
District Office  
1000 Yulupa Avenue, Santa Rosa  
December 15, 2009

MINUTES

Present: Mrs. Leigh Rodriguez  
Mrs. Cathy England  
Mrs. Khanh Nichols  
Mrs. Jennifer Crone

Absent: Ms. Lynn Ruebush

Administrators: Mrs. Diane Moresi, Superintendent  
Mr. Joe Pandolfo, Assistant Superintendent, Business  
Mr. Matt Reno, Principal  
Mrs. Mary Lee Jones, Vice-Principal

Student: Kat Marovich

1. **OPEN SESSION: PLEDGE OF ALLEGIANCE,  
CALL TO ORDER AND ROLL CALL**  
The meeting was called to order at 4:05 p.m.
2. **AGENDA MODIFICATIONS/ADDITIONS**  
None
3. **AGENDA AND CONSENT ITEM APPROVAL**  
Mrs. Crone moved and Mrs. England seconded to approve the agenda and following consent items: Unanimous.
  - 3.1 **Minutes of October 13, 2009 Regular Executive Committee Meeting  
Minutes of November 10, 2009 Regular Executive Committee Meeting**
  - 3.2 **Budget Revisions**
  - 3.3 **Warrants:**

10-14-09	-	1030405 - 1030410
10-23-09	-	1032194 – 1032197
10-28-09	-	1033054 – 1033056
11-04-09	-	1034273 – 1034275
11-16-09	-	1036341 - 1036344

**4. ANNOUNCEMENTS AND CALENDAR**

Mrs. Rodriguez announced the following:

December 18, 2009	End of First Semester
December 21 – January 4	Winter Break
January 19, 2010	Charter Executive Committee Meeting 4:00 p.m. District Office

**5. PUBLIC AND EMPLOYEE REQUEST TO ADDRESS THE EXECUTIVE COMMITTEE**

None

**6. INFORMATION**

**6.1 Student Council Report**

Kat Marovich, Student Council President, reported on the following:

Curriculum

8<sup>th</sup> Grade Math - wheelchair project, measurements, ADA requirements, poster

7<sup>th</sup> Grade Math – fractions

8<sup>th</sup> Grade History – Presidents – effective leaders

7<sup>th</sup> Grade Language Arts – Devil's Arithmetic – Holocaust survivor visited class.

Student Council

Toy drive – collected six barrels of toys.

Candy Cane Sales

Constitution and Bylaws – Student Council wrote their constitution and bylaws.

**6.2 Administration Report**

Mr. Reno and Mrs. Jones reported on the following activities at the Charter School:

Mrs. Jones:

- “Mean Girl” conference – Mrs. Jones attended and reported some of the things that RVCS will implement such as a resource library, messages on “RVCS Live,” tolerance and acceptability tied into classroom curriculum.
- Reunion- the first RVCS graduating class is now seniors. They will be invited to a reunion to share where they have been and where they are going.
- Report Cards will be mailed after January 8.

Mr. Reno:

- January 4 Buy Back Day – agenda for teachers
- Charter School visits – principal from Willowside Middle School and a team from Indonesia will be visiting the charter school.

**6.3 Student Led Conferences**

Mrs. Jones reported on the student led conferences that were held in November. She shared survey results from parents. Teachers will revise the preparation packet and will prepare parents more so they truly understand the process. 90% of families participated. The majority of parents were in favor of the conference format.

**6.4 Charter School Expansion**

Mr. Joe Pandolfo reported on the district's proposed plan to expand the Rincon Valley Charter School. Due to the aggressive timeline needed to expand the charter, the district has decided to postpone until 2011-2012. This will give more time to construct the facility on the Matanzas campus, hire staff, advertise, etc. The district will decide by February, 2010, whether to accept a QSCB loan for approximately \$2 million. This would allow for facility improvements on the Sequoia campus charter as well.

**7. ACTION**

**7.1 First Interim Financial Report 2009-2010, Rincon Valley Charter School**

Mrs. Crone moved and Mrs. England seconded to approve certification of the Rincon Valley Charter School first interim financial report 09-10: Unanimous.

**8. EXECUTIVE COMMITTEE COMMENTS/QUESTIONS**

None

**9. FUTURE AGENDA ITEMS**

- Registration Timeline
- Charter – revise registration priorities

**10. ADJOURN**

Mrs. Rodriguez moved and Mrs. Crone seconded to adjourn the meeting at 5:02 p.m.: Unanimous.

Mrs. Diane Moresi  
Superintendent  
Secretary to the Charter Executive Committee