

RINCON VALLEY CHARTER SCHOOL
Regular Executive Committee Meeting
District Office
1000 Yulupa Avenue, Santa Rosa
December 14, 2010

MINUTES

Present: Mrs. Leigh Rodriguez
Mrs. Cathy England
Ms. Lynn Ruebush
Mrs. Mary Beth Salmon
Mrs. Karen Mathre

Administrators: Mrs. Diane Moresi, Superintendent
Mr. Joe Pandolfo, Assistant Superintendent, Business
Mr. Matt Reno, Principal
Mrs. Mary Lee Jones, Vice-Principal

Student: Cece Gonzales

**1. OPEN SESSION: PLEDGE OF ALLEGIANCE,
CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 4:02 p.m.

2. ANNUAL REORGANIZATION

• **Election of Committee President**

Karen Mathre moved to nominate Cathy England for Charter Executive Committee President and Mary Beth Salmon seconded the motion: Unanimous.

• **Election of Committee Clerk**

Leigh Rodriguez moved to nominate Mary Beth Salmon for Charter Executive Committee Clerk and Lynn Ruebush seconded the motion: Unanimous.

• **Approve Diane Moresi as Secretary to the Committee**

Lynn Ruebush moved and Cathy England seconded to approve Diane Moresi as Secretary to the Charter Executive Committee: Unanimous.

• **Approve Charter Executive Committee meeting schedule**

Lynn Ruebush moved and Mary Beth Salmon seconded to approve the meeting dates and times: Unanimous.

3. AGENDA MODIFICATIONS/ADDITIONS

Ms. Ruebush requested to move action before information.

4. AGENDA AND CONSENT ITEM APPROVAL

Ms. Ruebush moved and Mrs. Salmon seconded to approve the agenda and following consent items: Unanimous.

**4.1 Minutes of September 15, 2010 Regular Executive Committee Meeting
Minutes of October 12, 2010, Regular Executive Committee Meeting**

4.2 Budget Revisions

This represents adjustments to the working budget.

4.3 Warrants:

9/17/10	-	1086795 - 1086798
9/29/10	-	1089187 – 1089190
10/1/10	-	1089662 – 1089664
10/11/10	-	1091447 – 1091452
10/27/10	-	1094884 – 1094897
11/3/10	-	1095857 – 1095858
11/10/10	-	1097353 – 1097361
12/6/10	-	1101644 – 1101652

5. ANNOUNCEMENTS AND CALENDAR

Mrs. England announced the following:

January 18, 2011 Charter Executive Committee Meeting
4:00 p.m. District Office

6. PUBLIC AND EMPLOYEE REQUEST TO ADDRESS THE EXECUTIVE COMMITTEE

None

7. ACTION

7.1 First Interim Financial Report 2010-2011, Rincon Valley Charter School

Mrs. Rodriguez moved and Ms. Ruebush seconded to approve the Rincon Valley Charter School first interim financial report 2010-11 for certification: Unanimous.

8. INFORMATION

8.1 Student Council Report

Student Council President gave a report on the current curriculum and student activities at the charter school. The semester ends December 17th. Students are taking their finals. The 8th grade students completed the periodic table in science and are working on their personal novels in language arts. The 7th grade students are studying Africa and evolution. A Holocaust survivor came to speak to all of the students. The council sold 400 candy canes and has completed their toy drive.

8.2 Administration Report

Mr. Reno and Mrs. Jones reported on activities at the Charter School.

Mr. Reno reported the following:

- A before school yard supervisor has been hired, 7:45 – 8:15 a.m.
- After surveying ten families, the parent portal is working well for parents and students to check on grades, attendance, etc. They are working out the confidential issues.
- On January 11 ADCO will be visiting the charter.
- The enrollment projections look good. We are starting our marketing campaign.
- Attendance is great at 96.76%

Mrs. Jones reported the following:

- New students from out of state will be starting in January. The families were able to research the charter online.
- The students have completed some service learning projects.
- 8th grade girls are eating lunch with groups of 7th grade girls to promote a positive environment. The teachers participated in an in-service addressing bullying.
- The Sea Lab parent meeting was held.
- The winter concert and first Glee Club performance was held.
- Ashland parent meeting will be held in January.

8.3 Charter Governance Structure Update

Mrs. Moresi will give an update on the Charter Governance Structure.

In order to keep our non-profit status, we will continue to have a Charter Board of Directors. We will recruit new members now and hold two meetings this year.

9. EXECUTIVE COMMITTEE COMMENTS/QUESTIONS

None

10. FUTURE AGENDA ITEMS

- Charter School Campaign

11. ADJOURN

Mrs. Salmon moved and Mrs. Mathre seconded to adjourn the meeting at 4:50 p.m.
Unanimous.

Mrs. Diane Moresi
Superintendent
Secretary to the Charter Executive Committee